

SCHOOL DISTRICT OF CLAY
FIELD TRIP REQUEST

APPROVED: [Signature]
ADMINISTRATIVELY APPROVED
PENDING BOARD APPROVAL
MARCH 18, 2010

1. School Requesting: Clay High School

2. Transportation (Check One):

School Bus(s) _____ Private Vehicle(s) X Commercial Carrier _____ Other _____
If Commercial Carrier or Other, please state type: _____

already approved by principals. ~~Approved~~

3. Trip(s) overnight: Yes X No _____ Trip(s) out-of-state: Yes _____ No X

4. Dates of Field Trip*: 3/26/10 - 3/28/10 Destination*: Orlando, FL Free Championships Cypress Creek High School
* For School Buses...if more than one bus is requested, reference bus request form.

5. Group Taking Trip: Clay High Winterguard

6. If using private vehicles, list drivers you wish to designate as Agents of the Board and attach the necessary Agent of the Board form. Kim Lowe; Jennifer Welch; Linda Smoak; Sherri Thrasher

7. Educational Value of Field Trip: Guard will be able to compete in Championships performance for 1st time and have opportunities to see world class guard performances.

8. Supporting SSS Benchmark(s) with Narrative(s): Competition

9. Number of Students*: 10 Number of Chaperones*: 5

2 nights hotel, 2 breakfast dinner

10. Cost Per Student: 60.00 Budget Code or Source to be charged: Band
(example: Internal Accounts, 5100-331, Athletic Departments)

11. Departure Time*: 2:00pm Returning Time*: 6:00pm

All county policy and school directives have been reviewed and compliance has been established. This form should be submitted to the appropriate Instructional Division Director or Supervisor. If school buses are being used, the transportation request form should be attached. School bus requisition numbers for each request form are to be listed below.

Bus Requisition Number(s):

RECEIVED
FEB 26 2010

Teacher/Team Leader, Department Head, Etc.

[Signature]
Principal

District Office Approval

[Signature]